



# Accessibility Resources

Centre for Education Statistics and Evaluation

## TEXT-TO-VOICE

For students with low literacy or low vision, we recommend that school coordinators offer a text-to-voice option for students.

### PC

Text-to-voice can be offered easily through the in-built Windows Narrator screen reader available on all DoE computers. The only additional requirement is that students will need headphones to use the screen reader so as to not distract other students doing the survey at the same time.

Information about where to find Windows Narrator on your computer can be found here:

#### Windows 7 & 8

<https://support.microsoft.com/en-au/help/14234/windows-hear-text-read-aloud-with-narrator>

#### Windows 10

<https://support.microsoft.com/en-au/help/22798/windows-10-narrator-get-started>

### Mac

If you are running the survey from a Mac device, students can use the Mac in-built screen reader called 'VoiceOver'. This is found in the 'utilities' section of Mac devices.

Information on how to use VoiceOver can be found here:

<https://www.apple.com/voiceover/info/guide/>

## COLOUR

Certain students may also have trouble reading the survey due to the colour used as the background to the survey.

### Screen Colour

The screen colour on PCS can be changed to green on individual computers by following the steps below:

1. Go to your '**start menu**' on your computer and open the '**control panel**'
2. Click on '**view by: category**', click on category and select '**small icons**'
3. Select '**display**'
4. Choose **screen size** (select medium or larger).
5. Press '**apply**'
6. Select '**calibrate colour**' from left hand menu, this will bring up a wizard
7. Scroll through wizard until you reach '**how to adjust colour balance**'
8. Move the red and blue sliders to the far left

If either application is required it is recommended to test them before students are due to take the survey. Computers should be set up beforehand to allow students to complete the survey in time.

School coordinators or supervising teachers should also have a copy of the survey questions on hand while students are completing the survey (available through the Tell Them From Me portal or upon request to TTFM@det.nsw.edu.au ).