JSTOR Metadata Recipient Information

Please provide the following information in an e-mail to JSTOR Discovery Services (discoveryservices@ithaka.org) and Peter Vlahakis (peter.vlahakis@ithaka.org) to begin receiving JSTOR Metadata.

1. **Contact Information**
	1. Technical contact(s), name and e-mail
2. **FTP Information**
	1. FTP address and credentials
	2. NOTE: Metadata will be sent via FTP to this location; if you require a specific directory structure, i.e., different sub-directories for Archive, Books, or CSP content, please notify us. If you do not have access to a FTP server, we may be able to deliver metadata to our own FTP site for your consumption.
3. **Delivery Frequency**
	1. After the initial metadata export, if you would only like to receive new/updated content going forward, please indicate how frequently you would like this data delivered from the options below:
		1. Weekly/Monthly/Quarterly/Yearly
	2. If you would like to receive the full set of metadata each delivery cycle, which will include new/updated content, please indicate how frequently you would like to receive this data from the options below:
		1. Quarterly/Yearly
4. **Access Credentials**
	1. We require some kind of access to your discovery interface so we may ensure our content is displayed correctly to end-users
5. **Indexing timeline**
	1. Estimated completion date of indexing and use in live environment. This will help us coordinate information with our mutual customers.